

No. Y-23/2/2026-PE-II
Government of India
Ministry of Communications
Department of Posts
(PE-II Section)

Dak Bhawan, Sansad Marg
New Delhi – 110001

Dated: 9th July, 2026

Office Memorandum

Subject: Constitution of Committee for undertaking Cadre Review of Postal Service Group 'B' Cadre.

The undersigned is directed to convey the approval of the Competent Authority to constitute a Committee to undertake the Cadre Review of the IP/ASP line officers including Postal Service Group 'B' Cadre in accordance with the Cadre Review guidelines issued by DoP&T.

2. The composition of the Committee shall be as under:

S. No.	Name and Designation of the Officer	Role
1.	Sh. K. Prakash, Member (Personnel)	Chairperson
2.	Sh. D.S.V.R. Murthy , CPMG Telangana Circle	Member
3.	Ms. N.R. Visalatchy, PMG HQ Region, Hyderabad	Member
4.	Sh. Dushyant Mudgal, DDG(Establishment & Planning)	Member (Convener)
5.	Sh. Neeraj Kumar Jha, GM(Operations II, Parcel & CCS Directorate)	Member
6.	Sh.Prateek, DPS(HQ & Mail Marketing), Jammu & Kashmir Circle)	Member

3. The Committee may co-opt any officer(s) from other Divisions/Circles or invite subject matter experts, as considered necessary, for effective discharge of its functions.

4. The **Terms of Reference (ToR)** of the Committee shall be as follows:

i. To examine the existing sanctioned strength and cadre structure of the Postal Service Group 'B' cadre at all levels, keeping in view the operational and administrative requirements of the Department.

ii. To assess the functional requirements of the Department in the context of emerging business needs, digital transformation, technology-driven operations, logistics, financial services and other strategic initiatives.

iii. To examine the requirement for creation, abolition, upgradation, downgrading, redeployment or redistribution of posts in accordance with organizational priorities and the principles of optimum manpower utilization.

iv. To examine the roles and responsibilities of comparable cadres, including the IP/ASP cadre and Group 'A' and Group 'B' Divisional Heads, and explore possibilities for their optimal deployment and utilization.

v. To examine the existing promotional avenues, career progression and availability of adequate promotional opportunities for officers of the Postal Service Group 'B' cadre.

vi. To review the existing recruitment pattern, promotional hierarchy and feeder cadres of the Postal Service Group 'B' cadre and recommend suitable modifications, wherever considered necessary.

vii. To assess the administrative and financial implications of the proposed cadre structure and endeavour to keep the recommendations financially prudent.

viii. To consult concerned Divisions, Postal Circles and other stakeholders, wherever necessary, before finalizing its recommendations.

5. The Committee shall submit its Report within **three months** from the date of issue of this Office Order.

6. This issues with the approval of Secretary (Posts).

(Prabha Sharma)
Assistant Director General(PE-I/SCT)
L/o to Assistant Director General(PE-II)

Copy To:

1. Sr. PPS to Secretary (Posts).
2. Sr. PPS to DG Postal Services.
3. PPS to All Members of Postal Services Board.
4. Sh. K. Prakash, Member (Personnel) PSB Dak Bhawan
5. Sh. D.S.V.R. Murthy , CPMG Telangana
6. Ms. N.R. Visalatchy, PMG Hyderabad HQ Region
7. Sh. Dushyant Mudgal, DDG(Establishment & Planning)
8. Sh. Neeraj Kumar Jha, GM(Operations II, Parcel &CCS Directorate)
9. Sh.Prateek, DPS(HQ & Mail Marketing), Jammu & Kashmir Circle
10. The CPMG Telangana Circle/ Hyderabad Circle and Jammu & Kashmir Circle
11. SO Guard File.